

Community Service

Phoebe Robertson, chair

Coalition for Human Care

Carolina Eddy, chair

Norris Hodgkins, Marv Humphries

- Be ambassadors for the Coalition
- Coordinate any drives or special events to support the mission of the Coalition
- Make any financial requests to Kiwanis Board before September

Sandhills Food Bank

Billiegene Garner, Bud Wallen

- Be ambassadors for the Food Bank
- Coordinate any drives or special events to support the mission of the Food Bank.

Murphy Musical Instruments

Chris Dunn, chair

Bob Murphy

- Promote this project to the local media and within the community
- Collect instruments from donors
- Give donated instruments to Moore County Schools

Moore Free Care Clinic

Jim Tart, chair

David Bruton, John Monroe

- Be ambassadors for Moore Free Care Clinic
- Present the need for volunteers or financial contributions to Kiwanis Board before September

Weymouth Center

Marshall Berg, chair

Lois Holt, Paul Gibson, Norris Hodgkins

- Work as a volunteer at Weymouth
- Be an ambassador for Weymouth Center for the Arts and Humanities
- Present the need for volunteers or financial contributions to Kiwanis board of directors

Back Pack Pals

Linda Hubbard, chair

Suzy Carlton, Susan Holmes, Vince Meads, Anita Alpenfels, Larry Upchurch

- Be ambassadors for the Back Pack Pals Program
- Present the need for volunteers or financial contributions to Kiwanis board of directors

Human and Spiritual

Illness & Visitation

Joe Thompson, chair

Bill E. Smith, Carl Naylor, Hal Hyde, Johnny Burns

- Make weekly report to members on illness and death
- Encourage members to make visitations when appropriate
- Pass pen and sympathy/cheer cards when necessary
- Use club notification procedures to inform members

Weekly Invocations

George Hillard, chair

- Arrange for prayers at weekly luncheons.

Holiday and Prayer Breakfast Programs

Jay Pittard, chair

- Responsible for Thanksgiving, Christmas and Prayer Breakfast programs

Club Administration

Programs

Lois Holt, Jay St. John, co-chairs

Andi Korte, Paul Johnson, Jim Tart, Linda Hubbard, Marshall Berg, Norris Hodgkins, Sid Shachnow, Paul Gibson

- Schedule interesting, informative speakers for weekly meetings
- Establish a calendar of meetings & events for October-September
- Coordinate programs with other committees as needed

History

Billiegene Garner, chair

Russ Olson, Jim Dawson, Marshall Berg, Chris Dunn, Kay Beran, Jay St. John, Scott Dawson, Chris Smithson, Bill E. Smith

- Provide historical observances and comments for meetings
- Incorporate Kiwanis observances into the program
- Coordinate with Program chair to determine schedule for history presentations

House Reception and Fellowship

Jim Creson, chair

Jim Williford, June Stallings, Bill Weathers, Phoebe Robertson, Farrell Bushing, Paula Bouchard, Steady Meares, Jay Pittard, Ed Rhodes, Jeff Hutchins, Leigh Baggs, Jim Lewis, Stephen Kirby, Al Carter, Diran Chilian

- Continue pleasant atmosphere of meetings, take attendance
- Set-up and breakdown of podium, flags, banners, badges, club mail, bulletin board, etc.
- Announce members with guests and 50/50 drawing

Music

Bruce Warlick, chair

Jim Dawson, Anita Alpenfels

- Lead club in song during weekly meetings
- Provide music for club meetings, functions

Finance

Charitable Foundation

Allan Beck, chair

Wayne Adams, Scott Dawson, Wayne Jordan, Jay Pittard, Wendy Russell, Susan Holmes, Charlie Carlton, Lois Holt, Vince Meads, Leigh Baggs, John Heckethorn, Caroline Eddy, George Hillard, David Bruton, Hal Hyde, Paul Gibson

- Recommend to Board statement of policy regarding expenditure of foundation funds
- Work with finance committee in developing budget accountability of the Foundation and the endowment fund

Finance

Wayne Jordan, chair

Wendy Russell, Scott Dawson, Wayne Adams, Lois Holt

- Develop budget for 2006-07
- Give financial reports to club at least once per year, and to Board at monthly meetings
- Have audits performed on all accounts within required timeframe

Benefactors

- Participate in and support Club activities and programs

Suzanne Adams, Michael Bartiss, Allan Beck, Jacob Bell, Kay Beran, Harris Blake, Jamie Boles, Chalk Broughton, Howard Broughton, William Clement, Natalie Dean, Ann Doyle, Glenn Dunlap, Harold Garner, Douglas Gill, Durward Grady, James Harrington, Judy Heffner, Courtenay Hoag, Fred Hobbs, Paul A. Honeycutt, Robert Horton, Michael Huggins, Larry Johnson, Harrell Johnson, Robert Johnston, Lloyd Langdon, John

Loser, John May, Willie May, Mike McBrayer, Michael McCrann, Betsy Mofield, Walker Morris, John Neill, Evans Neville, Raymond Ogden, Walker Oldham, Arthur Parker, James E. Parker, Charles Phillips, Hoke Pollock, William P. Saunders, William C. Smith Jr., William Stewart, Nathan Summers, Jack Taylor, Howard Thomas, Vaud Travis, Mack Verhyden, William H. Webb, Jack Webster, Toby Wells, Andy Wilkinson, David Woronoff, John Wright

Please participate on Kiwanis committees ...

Everyone working together ...

Raising the Bar ...

Reaching Our Goals!

Fundraising

Charlie Carlton, Jim Lewis, co-chairs

Casino Night

Scott Dawson, Wendy Russell, Jim McNiff, Hugh Bingham, Andi Korte, Steady Meares, Mike Alexander, Suzy Carlton, Jean Spencer, Hunter Stovall, Ed Rhodes, Jim Alley, Ed Matney

- Plan, staff and host black-tie optional event
- Hire gaming company, solicit sponsorships, recruit volunteers
- Book venue, sell tickets, arrange food and entertainment

US Women's Open

All Club members, spouses, friends and family

- Work with catering company to secure concession booths to man for entire week of tournament
- Sign up to work shifts during the week of tournament

SpringFest 2-Meal

Stephen Kirby, Jim McNiff, co-chairs

All Club members.

- Plan annual SpringFest 2-meal fundraiser
- Solicit sponsorships, sell/purchase tickets
- Sign up to work shifts during Friday evening and Saturday meal events

Pancake Breakfast

Ranse Stokes, Burgin Beale, Anthony Corso, co-chairs

Jeff Hutchins, Clem Monroe, Wendy Russell, Scott Dawson, Ed Matney, Jim McNiff, Mike Alexander, Caroline Eddy, Robert Guy, John Heckethorn, Linda Hubbard, Robin Liles, Jay Pittard, Jay St. John, Jim Williford, Steady Meares, Russ Olson

- Plan annual event at Southern Pines Elementary School
- Sell/purchase tickets
- Sign up to work shifts during the event

Membership

Recruiting & Growth

Leigh Baggs, Stephen Kirby, co-chairs

All Club members

- Develop program to increase net membership by 12 by September 2007
- Implement Kiwanis International membership programs and materials
- Adhere to bylaws for acceptance, orientation and induction
- Keep current records of membership details for secretary, club directory

Orientation

Ed Matney, chair

Susan Holmes, Lois Holt, Wendy Russell, John Wilson

- Schedule Kiwanis orientation for new members prior to induction
- Implement Kiwanis of the Sandhills Power Point presentation
- Recommend committee assignments of new members to President
- Follow up with new members for 90 days

Membership, cont'd

Newcomers

Suzy Carlton, chair

All Board members, Paul Gibson, Johnny Burns, Ed Matney, Jim Creson

- Seek out new members and sit with them at lunch
- Introduce new members to others in the Club
- Encourage new members to join one or more committees

Pictorial Directory

John Wilson, George Hillard, Susan Holmes, co-chairs

- Take photos of all new members for photo directory and newsletter
- Keep membership information current in the photo directory
- Submit directory updates to printer each quarter

Public Relations

Publicity & Photography

John Wilson, chair

George Hillard, Jim Alley, Jim Dawson

- Attend weekly luncheons and prepare articles and take photographs of speakers and other Kiwanis events
- Submit press releases and photos to local media outlets
- Submit articles for newsletter

Newsletter

George Hillard, editor

Suzy Carlton, assistant editor

- Issue monthly newsletter, The Sandspur, by first Wednesday of each month
- Write articles and encourage committee chairs and members to submit articles and photographs
- Work with printer to publish and mail newsletter

Kiwanis Web Site

Chris Smithson, chair

- Update web site with calendar and events
- Make use of articles and photos from committee chairs
- Update with monthly issues of the Sandspur

Awards & Recognition

Scott Dawson, chair

All Board members

- Advise President of Club members deserving of recognition
- Supply awards for Kiwanis events such as Builder's Cup, Jr. Builder's Cup, Kiwanian of the Year

Sponsored Youth & Programs

Aktion Club

Susan Holmes, chair

Ed Hitchings, Wendy Russell, Linda Hubbard, Howard Broughton, Ginny Thomasson

- Attend monthly meetings of Aktion Club and provide refreshments on alternate months
- Submit annual budget request to Treasurer by September 2007
- Inform and encourage Kiwanis members to attend Aktion meetings and events
- Have Aktion Club representatives report on activities to Club once a year

Builders Club—O'Neal School

Chris Smithson, chair

Cindi Carr, Durward Grady, David Klumpar

- Maintain communication with Builders Club at O'Neal School
- Have Builders Club representative report on activities to Club once a year
- Submit budget requests to Treasurer by September 2007
- Work with Builders Club to ensure Kiwanis reports and criteria are met during the year.

Key Club—Pinecrest High School

Joe Thompson, chair

Vicki Reynolds, Betsy Mofield, Leigh Baggs, Anita Alpenfels, Larry Upchurch

- Maintain communication with Key Club at Pinecrest
- Have Key Club representatives report on activities to Club once a year
- Introduce Key Club members at weekly luncheons
- Submit budget requests to Treasurer by September 2007
- Work with Key Club to ensure that Kiwanis reports and criteria are met during the year

Key Club—O'Neal School

Chris Smithson, chair

Cindi Carr, Durward Grady, Katharine McLeod, Jim Hamilton

- Maintain communication with Key Club at O'Neal School
- Have Key Club representatives report on activities to Club once a year
- Introduce Key Club members at weekly luncheons
- Submit budget requests to Treasurer by September 2007
- Work with Key Club to ensure that Kiwanis reports and criteria are met during the year

Support Our Sponsored Youth & Programs!

Sponsored Youth & Programs, cont'd

Key Club—Union Pines High School

John Heckethorn, chair

Wayne Adams, Anita Alpenfels, Larry Upchurch

- Maintain communication with Key Club at Union Pines
- Have Key Club representatives report on activities to Club once a year
- Introduce Key Club members at weekly luncheons
- Submit budget requests to Treasurer by September 2007
- Work with Key Club to ensure that Kiwanis reports and criteria are met during the year

Key Leader

Leigh Baggs, chair

Wayne Adams, Anita Alpenfels, Larry Upchurch, Scott Dawson

- Identify and sponsor a local 10th grade student to the Kiwanis State Key Leader training
- Submit budget request for Key Leader to Treasurer by September 2007
- Supply articles and photos to Publicity and Newsletter chairs for media coverage
- Assist Kiwanis Division representatives in coordinating a one-day Community Leadership Workshop for high school sophomores in local schools

BUG and Terrific Kids

Linda Hubbard, chair

Joe Thompson, Mary Scott Harrison, Robin Liles

- Maintain BUG (Bringing Up Grades) and Terrific Kids programs in local schools to recognize student achievement
- Present BUG and Terrific Kids awards and certificates on timely basis
- Make report on BUG and Terrific Kids programs to the Club once a year
- Supply articles and photos to Publicity and Newsletter chairs for media coverage

Young Children Priority One

Headstart Program

Maxine Howe, Paula Bouchard, co-chairs

Marshall Berg, Hal Hyde, David Bruton, Katie Walsh, Betty Liddell, Mary Scott Harrison, Linda Hubbard

- Maintain contact and sponsorship for Head Start Program in Southern Pines
- Arrange annual report and Christmas program with children from Headstart

Headstart Music in Schools

Paul Gibson, chair

Jim Alley, Anita Alpenfels, Charlie Carlton, Marshall Berg, Chris Dunn, Billiegene Garner, Maxine Howe, Jim Lewis, Lois Holt, Bob Murphy

- Organize, plan and schedule musicians to perform in Headstart schools
- Arrange for testing and outcome measurement to determine success of program

Special Events

Spring Fellowship Picnic

Clement Monroe, chair

Ginny Thomasson, Wendy Russell, Bud Wallen, Scott Dawson, Al Carter, Kirby Kilpatrick

- Plan, organize and host Fellowship Picnic
- Arrange catering and enlist volunteers to help with beverages, set-up and cleanup
- Greet members and their families

Division 10 Golf Outing

Jim Alley, chair

Dick Tilley, Mike Alexander, Anthony Corso, George Hillard, Paul Johnson, Ginny Thomasson, Wayne Jordan, Vince Meads

- Plan and organize a golf outing, Captain's Choice format, to include players from Kiwanis clubs in Division 10 once during the year
- Publicize to membership

Builder's Cup Banquet

Betty Liddell, chair

Wayne Adams, Marshall Berg, Maxine Howe, Jim McNiff, Max Morrison, Caroline Eddy, Wendy Russell

- Choose theme and venue for event
- Work with Award and Music committees to develop the program
- Submit budget request to Treasurer
- Invite District/Division guests

Builder's Cup Award

John Monroe, chair

Harry Webb, George Little, Betty Liddell, Hal Hyde, Hoke Pollock, David Bruton, Norris Hodgkins, Bruce Warlick

- Solicit nominations and select a winner for the Builder's Cup Award in 2007
- Work with Builder's Cup Banquet committee in developing the program
- Work with Publicity and Newsletter committees to ensure media coverage

Scholarships

Piquet Music Festival

Chris Dunn, chair

Anita Alpenfels, Jim Dawson, Billiegene Garner, Bruce Warlick

- Work with local schools to select candidates for Piquet Award
- Plan and schedule program for students to perform and be judged
- Work with Treasurer to ensure scholarships are properly handled through the Charitable Foundation
- Work with Publicity and Newsletter committees to ensure media coverage

Scholarships, cont'd

Jr. Builder's Cup

Mike Thomas, David Klumpar, co-chairs

Kay Beran, Peggy Floyd, Robert Guy, Susan Holmes, Kirby Kilpatrick

- Select, interview and recognize high school seniors who are outstanding in academic achievement, athletics, school activities and community service
- Work with Treasurer to ensure scholarships are handled properly through the Charitable Foundation
- Work with Publicity and Newsletter committees to ensure media coverage

John Williams and Peggy Kirk Bell Scholarship

David Bruton, Hal Hyde, co-chairs

Allan Beck, Scott Dawson, Wayne Jordan, Betty Liddell, Larry Upchurch, Harry Webb; Non-Kiwanis members: John Buchholtz, Bill Strickland

- Select and recognize a high school senior from Pinecrest High School who is sufficient in academic achievement, athletics, school activities and community service, and who is in need of financial assistance to attend college
- Present Scholarship recommendation to the Charitable Foundation Board
- Work with Treasurer to ensure scholarship is properly handled through the Charitable Foundation
- Work with Publicity and Newsletter committees to ensure media coverage

Nominating & Bylaws

Scott Dawson, chair

Paul Gibson, Marshall Berg, Bob Murphy, Ed Harvey, Hal Hyde

- Make recommendations for nominations for President-Elect, Secretary, Treasurer and directors for 2007-08
- Make certain nominees agree to serve
- Follow the bylaws where it pertains to nominations of officers and directors
- Review bylaws and suggest proposed amendments to the Board of Directors annually

Interclub & District Relations

Ginny Thomasson, chair

Wayne Adams, Susan Holmes, Lois Holt, Wendy Russell

- Support District projects
- Have representatives attend District and International Conventions
- Arrange for interclub visits to all clubs in the Division, including Key Clubs and Aktion Clubs
- Submit budget requests to Treasurer and monthly reports to Secretary